



Terms of Reference
Skipping Summit Task Group
Approved by Board of Directors

Composition

- Committee Chair (Director appointed by the Board of Directors)
- Athlete Development Committee Representative
- Coaching Committee Representative
- Officials Committee Representative
- Up to two members at large
- President (ex-officio)

Responsibilities and Authority

The Skipping Summit Task Group is responsible to and operates under the direction of Rope Skipping Alberta's Board of Directors. It is mandated by the Board of Directors to plan and execute a Skipping Summit (which may be renamed) in the fall of 2017.

Function

- Plan, execute, and evaluate a Skipping Summit or equivalent event that engages athletes, coaches, and officials with a focus on ensuring development for athletes in the 13-14 year old category and older.
- Adhere to the net profit/loss approved by the Board of Directors, with any significant fluctuations in budget items to be presented to the Treasurer and President for review and approval.
- Ensure suitable opportunities for skill development and socialization.
- Provide recommendations to the Board of Directors for the hosting of future development events.
- Prepare communications for the Association's Communications Social Media Coordinator and Secretary to be included on the website, social media, and e-newsletters on committee initiatives.
- Submit reports for the Board of Directors meetings and Annual Report for the Annual General Meeting as requested.
- Ensure that meeting minutes are maintained and provided to the President and Secretary following each meeting.
- Recommend dissolution of the Task Group to the Board of Directors following the completion of the event.

Approved: June 4, 2017